

Lake City Council Proceedings
Monday, October 21, 2024

These minutes are as recorded by the City Administrator/Clerk and are subject to Council approval at the next regular Council meeting.

The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Schleisman presiding. The following Council members were present: Gorden, Wilson, Daniel, Vogt (remotely), and Bruns. CA Matthews, City Attorney Lauver, Public Works Director, and Acting Chief of Police Hale were also in attendance. Brooke Sievers with ISG also attended the meeting.

Mayor Schleisman called the meeting to order and the pledge of allegiance was said at 6pm.

Consent Agenda: Wilson motioned to approve the consent agenda consisting of the following:

- a. Agenda
- b. Minutes: From the October 7, 2024 Regular Meeting
- c. Summary List of Claims

Seconded by Vogt. All Ayes. Nays-None. MC.

Public Hearing:

None Scheduled.

Citizens to Address the Council:

Dan Morrow addressed Council and asked if there was financial assistance from the city for sidewalk repair or replacement for sidewalks in front of businesses. Mayor Schleisman directed CA Matthews to include the matter for further discussion at the next meeting.

Guest Business:

The Tree Board addressed Council. They noted they would be able to plant locally sourced hardwoods for \$175 a tree for 3-4 inch trees. Keith Lampe reported the ideal time for planting is coming up soon. He also noted that seedlings of Flowering Crabapples would also be acquired and planted. Council indicated support for this.

Troy Whipkey recommended asking the Betterment if funding was available for trees in the Town Square.

Council Agenda:

- a. **Review ISG October 2024 Engineering Report**

Brooke with ISG gave Council an overview of the well project. She explained the Amendment to the contract included all the restrictive provisions necessary due to the CDBG grant and explained that is what is accounting for the increased engineering cost.

b. Resolution 2024-57: Resolution Approving Amendment No. 1 to Owner-Engineer Agreement with ISG for Well No. 6 and Well No. 7 Project

Gorden made a motion to approve the Resolution. Seconded by Bruns. Roll Call Vote: Ayes: Bruns, Gorden, Wilson, Daniel, Vogt. All Ayes. Nays-None. MC.

c. Ferderer Building Permit

There was a brief discussion and it was determined more information was needed and Council tabled the Building Permit.

d. King Hunting Permit

CA Matthews noted this hunting permit was identical to one the one approved by Council last year. Daniel made a motion to approve the permit. Seconded by Gorden. All Ayes. Nays-None. MC.

e. Schulze Fence Permit

Daniel made a motion to approve the permit. Seconded by Gorden. All Ayes. Nays-None. MC.

f. Jean Blum Request for a Swimming Pass

Daniel made a motion to approve the request. The motion did not receive a second. Council discussed the request and decided to stop donating all pool passes for all organizations going forward.

g. PayApp #3 for PickleBall Court

Bruns made a motion to approve the PayApp. Seconded by Wilson. All Ayes. Nays-None. Daniel abstained. MC.

h. Discussion: Ortner Property

City Attorney Lauver explained that as part of a development agreement signed between both parties the properties were transferred for a nominal fee in 2021 and that in 2022 Ortner became aware there was an outstanding lien on the property. City Attorney Lauver noted the lien came off in 2023 and that construction could have occurred as was part of the original development agreement signed between Ortner and the City in 2021. Several members of Council noted that an extension could have been discussed had Ortner reached out in 2022 when he discovered there was a lien preventing a loan for construction. Councilperson Bruns noted the properties have been poorly maintained.

Bruns made a motion to effectively direct City Attorney Lauver to begin the process to reclaim the property. Seconded by Gorden. All Ayes. Nays-None. Daniel abstained. MC.

i. Discussion: Citizen Recognition by the City of Lake City

Jean DeVine presented a rough draft of the Lake City Citizen Award and they indicated support for it. CA Matthews will ask the CMB Manager to create a polished version for review at next Council meeting.

j. Discussion: Review Citizen Submitted Banner Designs

Council reviewed the various citizen designed banners and indicated support for many of the designs. They directed CA Matthews to ask Dobson to see if they could be printed on their printer

as they are 36 x 34 banners. CA Matthews proposed inviting all three artists to a future Council meeting where Council could review their work and direct further collaboration. Council agreed.

k. Discussion: Proposed Wellmark 2025 Rates

CA Matthews presented the proposed Wellmark rates for 2025. Council was very pleased that the cost for all medical plans would be 5.39% less in 2025 than they are currently in 2024. CA Matthews indicated he would bring a Resolution to Council for formal approval at the next Council meeting and Council concurred with this.

City Administrator Discussion/Action Items:

a. Update: Yard Waste Site

CA Matthews reported to Council that the new yard waste site was up and running and that this new location had been reported in the Phoenix, on Facebook, to Carroll Broadcasting, and was posted at City Hall.

b. Reminder: Burn Ban in Effect Since October 4, 2024

CA Matthews reminded everyone about this.

c. Update: Trailer Park

CA Matthews indicated we should see evidence that the 5th Wheel Camper is no longer resided in at the Trailer park by November 1, 2024 or sooner. He noted that it would still remain there as it could be legally stored there, but that we should expect it to be no longer resided in by 11/1/2024.

d. Update: Lanesboro Water

CA Matthews noted we are providing weekly reports to Lanesboro per their request so they can monitor for any differences from our meter and their meter. Last month we did 114,538 gallons of water. CA Matthews noted this is the equivalent water usage for 28 houses with 5 residents each. in. We received approximately \$1,000 last month from Lanesboro and this will help support our water utility in Lake City.

e. IowaWORKS Job Fair: Thursday November 14, 2024 9AM-3:00pm @ Community Building

CA Matthews noted many different employers will be participating at this job fair which will be held from 9am to 3pm at the Community Building

f. New Park Board Subcommittee: Lake City Square Garden Subcommittee

CA Matthews shared that the Park Board formed a new subcommittee called the Lake City Square Garden Subcommittee. He noted this group of volunteers would be responsible for the flower beds around the Town Square and will also help with planting for any future planters placed in the Town Square or possibly in front of businesses around the Square as well. Vogt noted it was necessary for Council to ratify this via Resolution. CA Matthews indicated he would bring a Resolution to the next Council Meeting.

g. Reminder: Lake City Sealed 2024 Time Capsule: Sunday, Nov. 10th Starting at 3:00 p.m.at the Community Building

CA Matthews reminded everyone the Time Capsule will be sealed at 3pm on November 10th at the

Community Building.

h. Reminder: Wednesday October 30 5pm-6pm Trunk or Treat Starting at the Community Building

CA Matthews reminded everyone that the Trunk or Treat will be Wednesday October 30 starting at the Community Building.

i. Assisted Living Survey Update: “Do Housing Survey at City Hall”

CA Matthews reported that we have determined that we only have one line that we can put on the water bill with a max of 30 characters. He noted that due to the space constraints that they could only raise awareness of this assisted living survey by asking the short statement of “Do Housing Survey at City Hall”. He explained the survey would involve a simple yes no question and that collecting this data would be very important for helping to get a facility into our community. He noted that at a previous Council meeting Councilperson Vogt reported she had meet with Dana Davis with USDA. Councilperson Vogt indicated it is important for us to collect this data.

Department Head Council Updates:

City Attorney Lauver noted the ordinance update for code enforcement was still in progress, but would be a project seeing more momentum post maternity.

Public Works Director Janssen indicated we have uploaded the Lead and Copper Survey. He noted that now the Iowa DNR is requiring us to notify approximately 400 houses in our community that they have either galvanized steel or lead piping from the main to the curb stop, which is the city’s responsibility to replace over the next few years.

Acting Chief of Police Hale indicated no updates at the time.

Mayor Discussion/Action Items:

Mayor Schleisman asked if there was any other business to attend to. Julie Wilson then addressed Council at this time and asked that action be taken against 319 West Jackson. CA Matthews noted the property had been sent written letters. CA Matthews, City Attorney Lauver, and Acting Chief of Police Hale discussed and set a game plan for bringing the property before a magistrate for junk. Lauver remarked it had been brought before a magistrate as a derelict property several prior times and each time the magistrate did not concur that it was a derelict property. Lauver indicated it would likely be 3 months out before the magistrate would see the case.

Adjourn: With no further business, Daniel motioned to adjourn the meeting. Seconded by Vogt. All Ayes. Nays-None. MC. The meeting adjourned at 7:25pm. The next scheduled regular meeting of Council will be Monday November 4, 2024 at 6pm.

Mike Schleisman, Mayor

Jacob Matthews, City Administrator/Clerk

Report Title	Claims Report
Period	10/04/2024 To 10/17/2024

Vendor Name	References	Vendor Total
THE NOOK	UTILITY DEPOSIT REFUND	\$100.00
LAKE CITY FOOD CENTER	CMB DOBSON PURCHASE	\$2,143.81
LATITUDE SIGNAGE & DESIGN	LIBRARY DONOR SIGN	\$135.00
DSG - DAKOTA SUPPLY GROUP	WATER SUPPLIES	\$6,992.76
LIBRARY STORE	LIBRARY MATERIALS	\$618.00
BYWATER SOLUTIONS	ANNUAL SUPPORT	\$2,700.00
ADAPTIVE AUDIOLOGY SOLUTIONS	POLICE TESTING	\$35.00
IOWA ONE CALL	ONE CALL	\$53.20
LEVI ELLIS	MOWING	\$120.00
CENGAGE LEARNING - GALE	LIBRARY MATERIALS	\$1,129.29
MOHR SAND & GRAVEL - CONCRETE	CONCRETE	\$994.00
CALHOUN CO. PHOENIX	LEGALS	\$302.92
STATE HYGIENIC LABORATORY	WATER TEST	\$286.50
ORTNER, GARRET	REIMBURSEMENT	\$54.95
ORTNER, GARRET	MOWING	\$1,900.00
INDUSTRIAL BEARING	SUPPLIES	\$60.44
DREES CO.	CMB FURNACE SERVICE	\$258.94
THE OFFICE STOP	DESK CALENDAR	\$5.00
NEW CENTURY FS	TANK RENT	\$125.00
WEBSTER-CALHOUN COOP	LIBRARY PHONE & INTERNET	\$18.68
MACKE MOTORS	POLICE TRUCK SERVICE	\$94.84
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	\$179.89
TREASURER STATE OF IOWA	PAYROLL TAX	\$1,804.41
MIDAMERICAN ENERGY COMPANY	MONTHLY EXPENSES	\$6,573.37
COMMUNITY OIL FLEET PROGRAM	FUEL	\$2,589.39
BAKER & TAYLOR	LIBRARY MATERIALS	\$940.69
KELLY LUMBER CO.	MONTHLY EXPENSES	\$98.98
IMWCA	WORKER'S COMP	\$1,021.00
RADAR ROAD TECH	POLICE EQUIPMENT	\$80.00
VESTIS	RUGS	\$70.20
PAYROLL		\$21,470.07
EFTPS		\$5,866.98
IPERS		\$4,343.79
STATE TAX		\$890.35
Total		\$64,057.45